



第一部分 Section I		個人資料 (由學生填寫) Personal Details (to be completed by student)			
姓名 Name	英文 English			中文 Chinese	
學號 Student No	<input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/>	專業 Major			範疇 Specialization
聯絡電話 Telephone					

第二部分 Section II		申請詳情 (由學生填寫) Application Details (to be completed by student)			
上學期平均分 Grade Point Average (GPA) last semester				累積平均分 Cumulative Grade Point Average (GPA)	
申請原因 Reason for application	<input type="checkbox"/> 重修 (課程編號) _____ Retake course (Course Code)				
	<input type="checkbox"/> 其他 (請註明) _____ Others (please specify) (如有需要,請另頁書寫 Please use supplementary sheet if necessary)				
增修學分 Additional credit units		此欄由部門填寫 To be completed by Department Office			
		請選出適用者 Please tick whichever is appropriate		課程主任 / 系主任 簽署 Signed by Programme Coordinator / Head of Department	
<input type="checkbox"/> 8 th 3 credit units		<input type="checkbox"/> 同意 Agree	<input type="checkbox"/> 不同意 Disagree		
		備註 Remarks: _____			

注意事項 Notes:

- 有關 Course Load for Undergraduate Students 詳情, 請瀏覽註冊處網頁 <http://reg.umac.mo>
 For details about Course Load for Undergraduate Students, please refer to Registry's website at <http://reg.umac.mo>

學生簽署: _____ 日期: _____
 Signature of Student: _____ Date: _____

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收件蓋印 Document Received Chop	<input type="checkbox"/> 批准 Approve <input type="checkbox"/> 不批准 Disapprove	<input type="checkbox"/> 批准 Approve <input type="checkbox"/> 不批准 Disapprove
	簽名 Signature: _____ 學術單位主管 Head of Academic Unit	副校長 (學術) Vice Rector (Academic Affairs)
Informed student on: 學生已獲通知	/ /	/ /